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April 24, 2006

MEMORANDUM #06-06

TO: District School Prekindergarten Program Directors

FROM: Shan Goff, Executive Director, Office of Early Learning

SUBJECT: **Technical Assistance Paper #06-04**
Selected Questions and Responses: Summer Voluntary
Prekindergarten (VPK) Education Program Planning

We are pleased to provide information to assist school districts in their Summer VPK program planning efforts to promote the Department of Education's goal of providing Quality Efficient Services. Technical Assistance Paper #06-04, Selected Questions and Responses: Summer Voluntary Prekindergarten (VPK) Education Program Planning, addresses the following topics:

- Administration of Medication
- Attendance Policies
- Children with Disabilities or Other Special Needs
- Class Size
- Contracting with Private Providers
- Discipline Policies
- Immunization
- Obligation to Serve Children
- Summer Food Service Program.

If you have questions, please feel free to contact the Office of Early Learning, at (850) 245-0445, SunCom 205-0445, or via email at earlylearning@fldoe.org.

Attachment

cc: Early Learning Coalition Executive Directors

SHAN GOFF
Executive Director
Office of Early Learning